SHOULD YOU SEE YOUR MAJOR FACULTY ADVISER FOR ADVISING OR SHOULD YOU SEE THE UNDERGRADUATE ADVISING COORDINATOR? SEE BELOW

First Time Freshman
1st, 2nd, OR 3rd SEMESTER

YES

GO SEE THE UNDERGRADUATE ADVISER - TREWHITT
NO appointment necessary
Drop in Office hours
MW 1030-1200
TH 1100-1300
stephanie.trewhitt@sjsu.edu

NO

TRANSFER STUDENT OR POSTBAC STUDENT
1st or 2nd SEMESTER

YES

NO

CHANGE OF MAJOR
1st or 2nd SEMESTER

YES

NO

COMPLETED & PASSED BIOL 001A/001B

IN ORDER TO MEET WITH ANY ADVISER STUDENTS MUST BRING THE FOLLOWING:
- CURRENT UNOFFICIAL TRANSCRIPT/S
- COMPLETED 4 YEAR ACADEMIC PLAN
- COURSE EQUIVALENCY FORM/ Transfer students
- 2 SEMESTER PLAN – ADVISING HOLD RELEASE FORM
- MAJOR FORM – If planning on graduating in the next year.

**NOTE** All forms located online at: http://www.biology.sjsu.edu/index.aspx --> quick links --> student forms

NO

STUDENTS MEET WITH YOUR MAJOR ADVISER

NO

YES

YES

NO

YES

NO

NO

NO